**William Paterson University**

**Directors’ Council Steering Committee
Meeting Minutes**

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| **Date:** **10-2-23** | **Time:** **2:00 p.m.**  | **Location:** **Library Paterson Room** |
| **Members Present:**L. Fornarotto, R. Garcia, J. Guzman, J. Linder , F. Mbayo, D. Minnich Spuhler, J. Pinkston, D. Robinson Lewis, N. Weiner  |
| **Guests:** |
| **Agenda** | **Discussion** | **Action** |
| Meeting call to order | 2:06 p.m.  |  |
| Adoption of the Agenda | Approved | Add Wellness Day  |
| Review of the minutes | Approved  |  |
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| Leadership Team Selection | Election/Approval of Chair, Vice-Chair, Secretary  | Minnich-Spuhler, Chair; Weiner, Vice-Chair; Pinkston, Secretary |
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| Committee/Chairs | Liana – mentioned new members; representation from all divisionsDiscussion of CommitteesJill suggested a Wellness or Well Being Committee – Possibly work with HR on that. She also mentioned a Nominating Committee/Employee Recognition committee. The Assessment Committee was discussed. Could assessment be a topic rather than a committee? Perhaps the Well Being committee could replace assessment. Donna stated that we could have the same number of committees, but they could be organized differently, and she noted that wellness, engagement, and membership seem to align easily. Roy suggested surveying the membership to determine their values. Donna replied that the survey was done at the June meeting. A discussion took place on what committees are vital and it was agreed that the Membership Committee is vital, but the others could be topics. Perhaps a more casual model could be put in place, something similar to the Café con Leche model. A side discussion about Directors’ Council membership and who is responsible for identifying/ approving individuals to be on the Directors’ Council was tabled.  | Fill spots on the Steering Committee (12 members total)Change the committees to topics? Next meeting – look at new list – steering committee selects individuals to inviteAdd a Social Justice/DEI representative. |
|  | The agenda for the 10/26 General Meeting was discussed. Reg Tindle is interested in doing a presentation on “Open the Front Door,” a program designed to enhance interpersonal communication.  | Confirm that Reg is available on 10/26. Other possible items for the agenda: * Pantry plug
* Giving Day? Roy or Wren?
* Jill - Telemental health program/drop in hours
* Welcome New Members
* New committee set-up/input
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|  | Other Discussion items: Update Directors’ Council webpageWalking Club -- tabledSocial activity -- tabled | December 12/12 general meeting ideas: Division Highlights – Invite VPs/Division Chairs to attend and give updates Social event – end of year celebration |
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